

## Painting and Decorating

To facilitate this ambition of getting the quality right, these checks should take place:

- Check specification and ensure compliance
- For softwood timber, the correct sequence is: knot, prime, fix, fill, prepare and paint
- Hardwood timber should be pre-sealed before fixing
- Ensure all fixings are punched below the surface and screws countersunk
- Use the appropriate type of stopper and filler depending on the substrate, finish and coating system
- Ensure that paints or emulsions are not over-thinned
- Comply with manufacturer's recommendations with regard to thinning
- Ensure all surfaces and materials to be decorate have had sufficient time to dry out
- Ensure areas are complete before the decorations commence including snagging. This will have time later (fewer return visits and patchwork, less daywork sheets)
- Agree on protection of fittings, flooring, etc. before work commences
- Clean off any splashed and marks immediately from finished surfaces
- Ensure adequate lighting: provide artificial lighting where the existing lighting is inadequate
- Are face-filling preparation works needed?

### Wallcoverings

- Do not commence wallcovering handing until:
  - a. The work of all tradesmen, which may affect the surface to be covered, is complete
  - b. The surfaces to be covered have dried out
  - c. Efflorescence has ceased
  - d. The painting of adjacent surfaces is complete and dry
- Wallcoverings need to be ordered in good time, be wary of a customer's last minute changes
- Wallcoverings should come from a single batch
- Shade numbers. Use same number in a room. If unavoidable to use a different number then change at an internal corner. Do not change shade numbers on an external angle

### Our Quality vision:

We will get it right first time on all our projects  
by delivering exceptional customer service

